



Town of Farragut Temporary Sign Permit

Fee paid _____ (initials and date)

Approved by _____

Deposit paid _____ (initials and date)

Applicant Name: _____ Farragut Bus. License # _____ (required)

Applicant Full Address: _____

Phone: _____ FAX #: _____ E-MAIL _____

Name and Address of Business: _____

Date Range of Event _____ (20 calendar days maximum for Grand Opening and 10 days for all other events): Previous events for current year: _____

Requirements for Temporary Signs:

Commercial/Office

- There is a **non-refundable permit fee of \$25.**
- Business must have Certificate of Occupancy or approved Re-Occupancy per Code/Fire Inspector;
- Only one (1) sign is permitted and it shall not exceed 6 feet in overall height and 20 square feet in overall size. A white background is required;
- The only material permitted for a temporary sign is a minimum ten (10) millimeter thick corrugated plastic. No wind activated items, or portable or sandwich board signs are permitted;
- If ground mounted, the sign shall be firmly affixed to studded T-posts. Sign shall be set back, in its entirety, at least 20 feet from the street edge and 10 feet from all entrance driveways. Sign and posts shall be removed entirely at end of event;
- A drawing of the sign which shows dimensions, letter sizes, entity's name and appearance is required for approval before sign is erected (15% of sign face shall include the "Shop Farragut" logo)
- Each entity is allowed four (4) signs per year; maximum time frame shall be ten (10) days per event

Churches/Other Places of Worship/Schools

- All of the above shall apply to temporary signage for churches/other places of worship and schools with the following exceptions:
 - The sign shall not exceed 16 square feet in overall size
 - The "Shop Farragut" logo is not required

Grand Opening Sign

- All of the above shall apply to the Grand Opening Sign also with the additional criteria:
 - Applicant shall pay a \$300 deposit for use of the Town's "Grand Opening" sign (refundable if no damage)
 - Approximately 15% of the sign may be used to personalize entity's information (must be contained within perimeter of sign)
 - The business may also use a 20 square feet temporary sign along with the "Grand Opening" sign
 - A twenty (20) day maximum is allowed for posting (deposit and one temporary sign posting will be forfeited for exceeding time frame) The T-posts and "Grand Opening" sign are to be returned to Town Hall

With this signature, I acknowledge that all information with this application is accurate and that I have read and understand, and will follow all parameters/conditions listed on this application.

SIGNATURE OF APPLICANT: _____

PRINTED NAME OF APPLICANT: _____