

Town of Farragut

2010 Committee Information and Procedures

Thank you for your interest in serving on a Town of Farragut committee/board. Appointments and reappointments for the following committees will be discussed by the Town of Farragut Board of Mayor and Aldermen at their meeting on May 27, 2010. Farragut citizens interested in serving on these committees need to fill out the attached applicant information sheet. Feel free to attach any additional information that you would like the Board to be aware of in their selection process. The deadline for submittal is Friday, May 7. Applicant information sheets will be duplicated and distributed to the Board of Mayor and Aldermen. Please return the applicant information sheet to the Farragut Town Hall between 8 a.m. and 5 p.m., fax to 675-2096 or mail to Town of Farragut, 11408 Municipal Center Drive, Farragut, TN 37934. For more information, call Sue Stuhl, Parks and Leisure Services Director, at 966-7057 or e-mail her at sue.stuhl@townoffarragut.org.

Applicants should be certain that their personal schedule will allow time to attend meetings and special events. All meetings are held at the Farragut Town Hall.

ARTS COUNCIL: Mission is to further the arts through programs and events. Meetings are held on the **first Tuesday of each month at 7 p.m.** and members are expected to be “hands-on” participants in council sponsored events. Appointments are for two years. Applicants should have experience or interest in the area of arts.

BEAUTIFICATION COMMITTEE: Mission is to coordinate holiday decorations for Farragut and to judge yearly Beautification Awards. Meetings are scheduled as needed during daytime hours. Appointments are for two years.

BOARD OF PLUMBING AND GAS/MECHANICAL EXAMINERS: Purpose is to advise the Board of Mayor and Aldermen regarding the standards and procedures for the qualifications of applicants desiring a license as required by the Town’s ordinance and approves applications of those requesting licensing. Meetings are the **second Tuesday at 5 p.m.** of each month. Appointments are for three years – 7 members. Applicants should hold a valid plumbing or gas/mechanical license.

BOARD OF ZONING APPEALS (BZA): Hears citizen appeals and requests for special exceptions to the zoning ordinance. Meetings are at **7 p.m. on the fourth Wednesday** of each month. Appointments are for the five years – 5 members.

FOLKLIFE MUSEUM COMMITTEE: Supervise the permanent Museum for the collection, preservation and exhibition of artifacts relating to Farragut and a permanent display for the Admiral Farragut Collection. This committee is a working committee in that members are required to work at special events and occasionally serve as docents. Meetings are at **1:30 p.m. on the fourth Tuesday** of each month. Appointments are for two years. Members should have an interest in history or experience in museum operations.

PARKS & ATHLETICS COUNCIL: Mission is to coordinate and review development of parks and athletic programs. Meetings are at **7 p.m. on the first Tuesday** of each month and members are expected to be “hands-on” participants in council sponsored events. Appointments are for two years. Applicants should have an interest in athletics and parks development.

PERSONNEL COMMITTEE: Purpose is to provide recommendations to the Board of Mayor and Aldermen on personnel policies, salary surveys, job descriptions and other related matters. The committee serves as the Grievance Committee for Town personnel. Meetings are scheduled as needed. Appointments are for two years – 7 members. Experience in small organization personnel policies is preferred.

STORMWATER ADVISORY COMMITTEE: Provides oversight of the Town’s stormwater management program in an advisory capacity to the Board of Mayor and Aldermen, the Municipal Planning Commission and Town staff. Meetings are at **3:30 p.m on the third Wednesday** of each month. Appointments are for two years – 7 members. Applicants should have experience as a landscape architect, horticulturalist, forester or have an interest in the area of water quality.

VISUAL RESOURCES REVIEW BOARD (VRRB): Purpose is to review proposed Town sign permits and landscaping plans and present recommendations to the Town staff. Meetings are **7 p.m. on the fourth Tuesday** of each month. Appointments are for two years – 9 members. Applicants should have a working knowledge of plant materials and landscaping.

ECONOMIC DEVELOPMENT COMMITTEE: Purpose is to provide the Town staff and Board of Mayor and Aldermen with recommendations related to economic development activities, policies and procedures within the corporate boundaries of the Town. Meetings are **8 a.m. on the first Wednesday** of each month. Appointments are for four years – 15 members. Applicants should have a business interests within the Town of Farragut.

KNOX COUNTY SCHOOLS EDUCATION RELATIONS COMMITTEE: Purpose is to provide a forum for joint discussion and collaboration on issues involving the Town and Knox County Schools. Meetings are **2 p.m. on the first Wednesday** of each month. Appointments are for two years – 7 members. Applicants should be a resident of the Town of Farragut and/or formally involved (appointed or elected) with the Knox County School system.