

Town of Farragut Disclosure of Gift

This form should be filled out and filed with the Town Administrator by any municipal employee or official who receives a gift or other consideration as an expression of general thanks for the work of public service performed by the official or employee. The gift may not exceed the monetary value of \$35.00 (said amount to be adjusted annually in accordance with Farragut Municipal Code Section 1-505(2)). Invitations to openings of new facilities, open-houses, or complimentary passes to events hosted by not-for-profit organizations are not required to be disclosed.

NAME OF EMPLOYEE OR OFFICIAL: _____

DESCRIPTION OF GIFT RECEIVED: _____

NAME OF ORGANIZATION OR INDIVIDUAL GIVING GIFT: _____

BRIEF DESCRIPTION OF INDIVIDUAL'S OR ORGANIZATION'S DEALINGS WITH THE TOWN OF FARRAGUT: _____

BRIEF DESCRIPTION OF THE INDIVIDUAL'S OR ORGANIZATION'S DEALINGS WITH THE EMPLOYEE OR OFFICIAL: _____

Date: _____

Employee's or Official's Signature