



**TOWN OF FARRAGUT STORMWATER  
MAINTENANCE AND REPAIR PLAN REQUIREMENTS FOR PERMANENT STORMWATER MANAGEMENT FACILITIES**

**Overview**

A Maintenance and Repair Plan must be submitted for each permanent stormwater management facility in conjunction with the approved Covenants for Inspection and Permanent Maintenance of Stormwater and/or Water Quality Facilities, which can be found on the Town of Farragut stormwater website. The Covenants and Plan operate as a deed restriction binding on the current property owners and all subsequent property owners.

**Instructions for the Engineer**

**Minimum Maintenance and Repair Plan requirements include:**

- 1) A survey drawing that shows locations of all stormwater management facilities with dedicated easements, including access easements as described in the Covenants.
- 2) All maintenance and repair needs must be identified, and a prescribed maintenance schedule must be developed for the owner of the stormwater facility to follow. For proprietary devices, an inspection checklist from the manufacturer should be included. The design engineer must submit a copy to the Town for approval as part of the plan or plat review process. Please include a description of the landscape plan including final vegetative stabilization methods (to achieve 90% survival) where applicable (e.g. detention ponds, bioretention areas, etc.). Please do not include the Landscape Plan for the entire site. The plan can be narrative where appropriate.
- 3) A blank copy of the form utilized for routine inspections conducted annually by the responsible party for the removal of silt, litter/debris, vegetation removal/cutting of grass, replacement of landscape vegetation, inlet and drainage pipe maintenance.
- 4) A blank copy of the form utilized for comprehensive inspections to be conducted once every 5 years by a Tennessee licensed P.E. or L.A. The comprehensive inspection must include a description of facility conditions including vegetation and soils; inlet and outlet channels and structures; embankments, slopes, and safety benches; spillways, weirs, and other control structures; and sediment and debris accumulation. The comprehensive inspection form must also include:
  - a. Facility information including facility type; inspection date; latitude and longitude, and nearest street address; facility owner information (e.g. name, address, phone number, fax, and email).
  - b. A space for photographic documentation of the facility.
  - c. An area for the inspector to summarize specific maintenance items or violations that need to be corrected by the owner with deadlines and re-inspection dates.
- 5) The Maintenance and Repair Plan shall be an exhibit to the Covenants, and proof that they have been recorded with the Knox County Register's Office shall be provided to the Town prior to the issuance of the final Certificate of Occupancy or approval of the final plat.

**Instructions for the Owner**

The Town will conduct periodic inspections of the owner's inspection forms, repair records, and stormwater facilities to ensure the facility's continued performance. The party responsible for the operation and maintenance of the facility must maintain all records and inspections for at least three years and shall make them visible to the Town during an inspection. All completed routine (annual) and comprehensive inspection forms (every 5 years) are to be mailed to the Town on a fiscal year basis (July 1 – June 30).



**Directions of submittal requirements**

- 1) All inspections are to be sent to the Town of Farragut Engineering Department, Stormwater Management at 11408 Municipal Center Drive; Farragut, TN 37934, or emailed to the Stormwater Coordinator (Lori Saal, [lsaal@townoffarragut.org](mailto:lsaal@townoffarragut.org)).
- 2) All routine and comprehensive inspection schedules will be performed on a fiscal year basis and must be received by the Town no later than June 30<sup>th</sup> for that year.