



**TOWN OF FARRAGUT
FUN VOLUNTEER PROGRAM APPLICATION**

Name: _____ Date _____ / _____ / _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone (home) _____ Phone (work) _____

Fax _____ E-mail: _____

Emergency name _____ Phone _____

Birth Month & Day _____ / _____ Sex: Female Male

Education: High school _____ # of years completed College _____ # of years completed

Work experience _____

Volunteer experience _____

Special interests, hobbies, skills, certifications _____

Times available on a regular basis _____

Special events _____

I understand that FUN Volunteer activities may involve physical activities. A list of common volunteer tasks is attached. Please check the tasks that you are physically capable of doing. The Town will assign tasks taking into account your physical abilities. Please advise the Town of any change in your physical abilities or a task that may cause harm and/or needs to be addressed. I understand that the Town does not have medical or accident insurance coverage on the Town FUN Volunteers. Volunteers are encouraged to have their own medical and accident insurance coverage. If you feel you have been subjected to inappropriate or have observed inappropriate behavior please immediately notify Sue Stuhl or Janet Curry, HR Manager. Your signature below attests that the above information is truthful and that you understand the above paragraph.

Signature: _____ Date: _____ / _____ / _____

Send To: Farragut Town Hall, 11408 Municipal Center Drive, Farragut 37934
(865) 966-7057

**TOWN OF FARRAGUT
FUN VOLUNTEER PROGRAM
POTENTIAL VOLUNTEER TASKS**

Name _____

Date _____

Please check all tasks that you are physically able to perform.

Museum Docents:

- Unlocking and locking the Farragut Museum
- Walk among exhibits
- Stand for an hour or more
- Sell gift shop items including making change
- Sit in a straight chair for an hour or more when visitors are not in the gift shop and/or museum
- Perform light cleaning such as feather dusting and spot cleaning glass cases
- Move items up to five (5) pounds from gift shop storage cabinets to gift shop

Special Events, Programs, and Classes:

For example: Freaky Friday – Celebrate the Season - Decorating Day – Undecorating – VITA – Shamrock Ball – Book Fest – Fishing Rodeo – Art Shows – Receptions – Living History

- Take tickets and make change
- Hand out giveaways from both standing and sitting positions
- Hang banners on parade float up to five (5) pounds and tie fringe
- Lift supplies or equipment up to ten (10) pounds
- Pop and serve popcorn which requires measuring corn, scooping popcorn from machine into bags
- Serve refreshments
- Keying computers to input information
- Decorate rotunda, boardroom, and community room trees from the ground level–Volunteers do not use ladders
- Monitor and direct children using inflatables
- Help children/participants with crafts
- Photograph programs and events

Town of Farragut staff prepares for and attends all events. They are available to help Volunteers with all lifting that may be too heavy for the Volunteers to safely accomplish and to climb ladders to place ornaments and decorations where the Volunteers wish to place them. For example, staff sets up and removes all tables and chairs.

With my signature, I agree that I will report any accidents, incidents or deficiencies with the physical facility during the event to the Town of Farragut staff person on duty or if staff is not present, will report the accident, incident or deficiency within 24 hours to Janet Curry at the Farragut Town Hall, 865-966-7057.

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.