

SIGN APPLICATION

TOWN OF FARRAGUT, TENNESSEE

FOR OFFICE USE ONLY
Fee Paid: _____

APPLICANT NAME: _____ Farragut Bus. License# _____
Address: _____ City/State/Zip: _____
Phone #: _____ Fax # _____ E-mail: _____

NAME OF BUSINESS: _____
Address: _____ City/State/Zip: _____
Phone# _____ Fax # _____ E-mail: _____

*GROUND MOUNTED SIGN: _____ **WALL MOUNTED SIGN: _____ OTHER _____
SIGN FACE DIMENSIONS: Height _____ Width _____ Sign Face Area: _____ Total Sign Height: _____
COLORS: _____ MATERIALS: _____
ILLUMINATION: External _____ Internal _____ Non-illuminated _____
LINEAR FEET OF BUILDING/LEASE SPACE FRONTAGE WHERE SIGN IS TO BE MOUNTED _____

* If a ground mounted sign, the following must accompany application: (Submit 2 complete sets of plans)

- (1) A drawing of the parcel which is to scale and which includes dimensions that show the proposed location of the sign in relation to property lines and, where applicable, visibility triangles;
- (2) A landscape plan for the area around the sign base, as required in the Farragut Landscaping Requirements;
- (3) A drawing of the sign which includes dimensions that show the height and width of the sign face, the height and width of all letters, figures, address numbers, and the overall height of the sign;
- (4) A rendering which shows the colors and materials to be used and an indication of how the proposed sign will be architecturally compatible with the building; and
- (5) If the sign is externally-illuminated, include lighting details (location, fixtures, wattage, etc.)

** If a wall mounted sign, the following must accompany application: (Submit 2 complete sets of plans)

- (1) A drawing of the building which shows the proposed location of the sign and the width of the building or, where applicable, the lease space frontage upon which the sign is to be mounted;
- (2) A drawing of the sign which includes dimensions that show the height and width of the sign face and how the sign is to be mounted to the building, and;
- (3) A rendering which shows the colors and materials to be used and an indication of how the proposed sign will be architecturally compatible with the building and, where applicable, the other signs within the complex.

This application is for one (1) sign for _____ which is located at
(Name of business or other)

(Address) This permit is not transferable to another sign.

Refer to Section 9 - 409 of the Sign Ordinance: Permit null and void if erection not commenced within 180 days of issuance. Permit void if work, once begun, is suspended for 180 days.

I hereby certify that this application is made in compliance with the Farragut Sign Ordinance, and further certify that the statements made on the application are accurate and true to the best of my knowledge. I understand that if investigation reveals that any of the information on the application is false, the permit will be voided and the sign will be declared illegal.

Name (Signature)

Date

.....
Date of issuance: _____ Issued by: _____
Permit Number: _____ Inspection date: _____

**APPLICATION PROCEDURE
FOR
SIGN PERMITS**

GROUND-MOUNTED



The VRRB meets the 4th Tuesday of each month at 7:00 pm. Applicants must submit complete application packet on/or before the Monday, 15 days prior to the meeting.



Complete dark pink application/pay fee/submit 2 complete sets of plans (no larger than 11"x17") to Town Hall



VRRB reviews sign application at regular meeting



Approximately 20 day process

WALL-MOUNTED



Complete dark pink application/pay fee/submit 2 sets of plans (no larger than 11"x 17") to Town Hall



Sign administrator to approve/dissapprove application within 15 days