

**LANDSCAPE PLAN APPLICATION  
TOWN OF FARRAGUT, TENNESSEE**

FOR OFFICE USE ONLY Fee Paid: _____
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APPLICANT NAME: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

NAME OF LANDSCAPE PLAN (Project): \_\_\_\_\_  
Address: \_\_\_\_\_ Size of Tract: \_\_\_\_\_  
Lot/Parcel No.: \_\_\_\_\_ Tax Map No.: \_\_\_\_\_ Zoning District: \_\_\_\_\_

LANDSCAPE PLAN PREPARED BY: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS ACCURATE AND COMPLETE AND I AM THE APPOINTED REPRESENTATIVE/APPLICANT FOR THIS PROJECT.

\_\_\_\_\_  
NAME (SIGNATURE)

\_\_\_\_\_  
DATE

.....  
VISUAL RESOURCES REVIEW BOARD – ACTION TAKEN:

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# APPLICATION PROCEDURES FOR LANDSCAPE PLAN APPROVAL

## I. PURPOSE

The intent of these landscaping requirements is to foster the Town's attractiveness as a place in which to live and work, to raise the level of citizen expectations about the quality of the community's visual environment, to promote qualities in the environment that improve the Town's economic well-being, and to promote the preservation of existing mature vegetation.

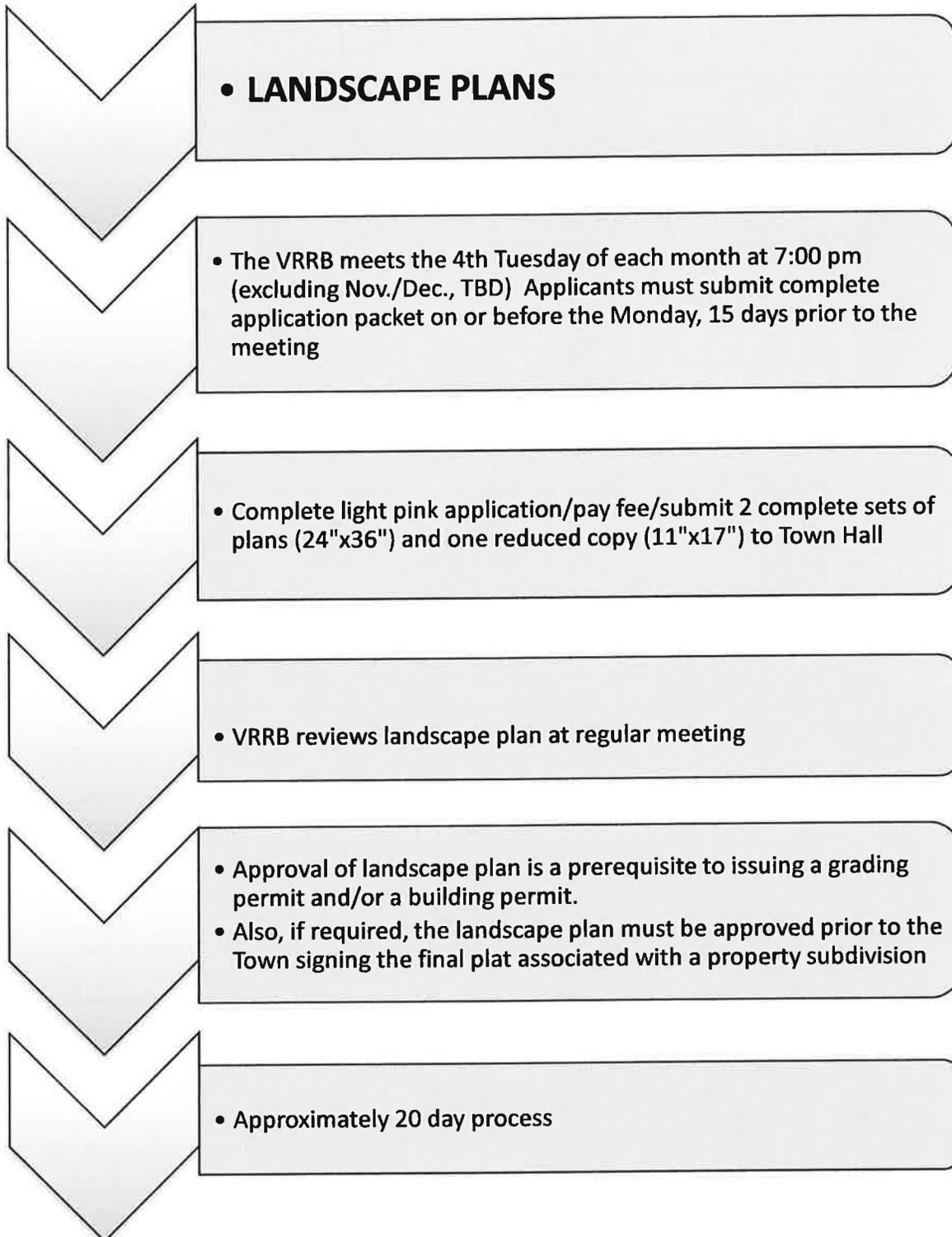
Landscape plans are required for all commercial, office, public, semi-public, multi-family residential developments, residential recreation areas, and any development where buffering is required and/or new or expanded above-ground storm water detention or retention basins are being constructed.

## II. APPLICATION AND APPROVAL PROCESS

- A. Landscape plans must be submitted on or before the Monday, 15 days prior to the Visual Resources Review Board (VRRB) meeting. The VRRB meets at 7:00 pm on the 4th Tuesday of each month with the exception of November and December when the meeting could be held on an alternate week in the month due to the holidays. With the exception of plans prepared for ground-mounted signs, all other landscape plans must be prepared by professionals noted in the Landscaping Requirements found in the Farragut Zoning Ordinance and, where applicable, the Tree Protection Ordinance found in the Farragut Municipal Code.
- B. An irrevocable letter of credit (LOC) for the completion of all landscaping may be placed by the developer or appropriate party with the Town for a period of not more than one (1) year. This completion related irrevocable LOC would only apply if a Certificate of Occupancy or final plat is needed and it is clearly not an appropriate time of year for planting.
- C. A maintenance/replacement irrevocable LOC in an amount equal to at least 110% of the projected cost of the landscaping of the approved Landscape Plan shall be placed by the developer or appropriate party with the Town for a period of not less than two (2) years. Upon expiration of any applicable landscape maintenance/replacement irrevocable LOC, property owner's shall remain responsible for maintaining plantings in a healthy and orderly manner.

\*\*\* The summary and outline presented here are intended for general guidance and do not represent an inclusive set of details or requirements. An applicant should review the detailed requirements as set forth in the Farragut Zoning Ordinance and, where applicable, the Farragut Municipal Code.

# APPLICATION PROCEDURES FOR LANDSCAPE PLAN APPROVAL



**TOWN OF FARRAGUT  
CHECKLIST FOR APPLICANTS  
LANDSCAPE PLANS**

**PROJECT:** \_\_\_\_\_

<b>PLANNING DIVISION</b>	<b>APPLICANT YES-NO-N/A</b>	<b>TOWN STAFF VERIFICATION</b>	<b>TOWN STAFF COMMENTS</b>
<b>1. Submit two (2) complete sets of plans on sheets 24"x 36" and one (1) reduced set no larger than 11" x 17"</b>			
<b>2. Title block information:</b> a. Name of landscape plan (project) b. Address c. Map and parcel # information d. Preparation date & revision dates			
<b>3. Name, address, telephone no., seal (when required) and signature of preparer</b>			
<b>4. Approximate north point</b>			
<b>5. Location Map</b>			
<b>6. Scale: Not less than 1" = 20' for small tracts and 1" = 50' for large tracts</b>			
<b>7. A "Plant Schedule" which lists the number of plantings to be counted toward fulfilling landscaping requirements</b>			
<b>8. A listing in the "Plant Schedule" of the common and botanical name(s) of all existing and proposed plantings to be counted toward fulfilling landscaping requirements</b>			
<b>9. A listing in the "Plant Schedule" of the approximate height and, where applicable, the caliper of all new plantings at the time of planting</b>			
<b>10. A listing in the "Plant Schedule" of the intended use of all plant material (e.g. buffer strip, stormwater basin, shade tree, replacement tree, etc.)</b>			
<b>11. The location and identification and, where applicable, a distinction between all existing and proposed buildings, parking lots, and other impervious surfaces</b>			
<b>12. The location and an identification of all visibility triangles, as defined in the Farragut Zoning Ordinance</b>			

PROJECT: \_\_\_\_\_

PLANNING DIVISION	APPLICANT YES-NO-N/A	TOWN STAFF VERIFICATION	TOWN STAFF COMMENTS
13. The location and an identification of all light poles, overhead and underground utilities and other easements, and/or written verification that the proposed landscaping will not interfere with or create short or long term maintenance problems associated with overhead or underground utilities and site lighting			
14. Where existing trees are involved, a summary of required replacement trees and trees proposed for credit, as provided for in the Tree Protection Ordinance			
15. The location, species name, unless otherwise exempted (see #16), and size of all existing trees and shrubs to be credited toward fulfilling the requirements of this ordinance (the outline of all trees or wooded areas shall be drawn based on the anticipated canopy at maturity)			
16. Heavily wooded areas being used to fulfill landscaping requirements may be inventoried generically. However, these areas must be identified and the density, predominant species, and predominant level of maturity must be noted			
17. The location and species name of all trees and shrubs to be planted (the outline of all trees shall be drawn based on the anticipated canopy at maturity)			
18. A graphic distinction between existing trees and shrubs and plant materials to be installed			
19. The location and an identification of all areas to be grassed and mulched			
20. The location and an identification of all areas to be counted toward fulfilling the requirements for landscaping between buildings and adjacent parking lots and access ways. (Parking lot islands and areas under roof overhangs do not count toward fulfilling this requirement)			
21. An indication of the total square footage of lot coverage, as defined in Chapter 2 of the <u>Farragut Zoning Ordinance</u> , associated with the project			

PROJECT: \_\_\_\_\_

PLANNING DIVISION	APPLICANT YES-NO-N/A	TOWN STAFF VERIFICATION	TOWN STAFF COMMENTS
<b>22.</b> The location and an identification of the top of any new or modified stormwater detention basin and an indication of the linear distance around the top of the basin			
<b>23.</b> The location and an identification of the static water elevation of any new or modified stormwater retention basin and an indication of the linear distance around the static water elevation			
<b>24.</b> The zoning of the subject property and all abutting properties			
<b>25.</b> The location and an identification of all required buffer strips			
<b>26.</b> The maximum finished grade where grade work is proposed within a required buffer strip			
<b>27.</b> The location, dimension, and composition of any berms, fences, walls, or other similar materials to be used to fulfill landscaping requirements			
<b>28.</b> A table which summarizes the number of replacement, shade, stormwater basin, and buffer strip plantings required and the number provided and which summarizes the required and provided square footage of all landscaped areas located between buildings and adjacent parking lots and access ways			
<b>29.</b> Proposed slope stabilization measures for those slopes steeper than 3:1 (run/rise)			
<b>30.</b> The location and an identification of tree protective fencing, including a detail of proposed fencing material and how such fencing will be secured into the ground			
<b>31.</b> A note on the landscape plan which indicates that the plan reflects and is consistent with the remaining plan sheets associated with this project			

Additional comments: \_\_\_\_\_

REVIEWD BY: \_\_\_\_\_

DATE: \_\_\_\_\_