



## 2017 Tournament & Camp Application

### Reservations

- Requests for tournaments may be made up to one year in advance. This request should contain proposed fields and times needed for tournament. Any changes to the exact times and fields needed for tournaments or camps must be received by the Town of Farragut in writing **at least seven business days** prior to the start of the tournament or camp.
- All organizations requesting tournament time must provide Town with a \$1,000,000 liability policy (Town of Farragut must be listed as co-insured).
- *Tournaments:* Games may be held between 8 a.m. and 10 p.m. No game may start after 8 p.m.
- *Camps:* May be held 8:30 a.m. through 10 p.m. Monday through Friday. Use of more than one field for camps may require some daytime closure for maintenance – this schedule will be worked out with Town staff. All activities, including cleanup, must be completed by 10 p.m. Any lights that may be used on Town fields will be turned off at 10 p.m. as a courtesy to residents living adjacent to Mayor Bob Leonard Park.
- **MANDATORY MEETING:** There will be a **mandatory** meeting between the Town’s Parks and Athletics Coordinator and club coordinator holding a tournament or camp the Monday before the scheduled tournament. Issues related to fields, equipment, concessions, inclement weather policy, schedule, etc. will be discussed.

### Fee Chart

<u>Rental Fees Per Field</u>	<u>Rental Times</u>	<u>\$\$\$</u>
<b>Deposit-Due at time of reservation</b>		<b>\$150.00</b>
<b>Camp Rental-Bermuda, Fescue Fields &amp; Volleyball Complex</b>	<b>All Day</b>	
	<b>8am-10pm</b>	<b>\$150.00</b>
<b>Camp Rental-Synthetic Turf Field #1 &amp; #2</b>	<b>8am-10pm</b>	<b>\$300.00</b>
<b>Camp Rental-Bermuda, Fescue Fields &amp; Volleyball Complex</b>	<b>Half Day</b>	
	<b>4 hours</b>	<b>\$75.00</b>
<b>Camp Rental-Synthetic Turf Field #1 &amp; #2</b>	<b>4 hours</b>	<b>\$150.00</b>
<b>Tournament Rental-Bermuda, Fescue Fields &amp; Volleyball Complex</b>	<b>All Day</b>	
	<b>8am-10pm</b>	<b>\$150.00</b>
<b>Tournament Rental-Synthetic Turf Field #1 &amp; #2</b>	<b>8am-10pm</b>	<b>\$300.00</b>
<b>Tournament Rental-Bermuda, Fescue Fields &amp; Volleyball Complex</b>	<b>Half Day</b>	
	<b>8am-3pm or 3-10pm</b>	<b>\$85.00</b>
<b>Tournament Rental - Synthetic Turf Field #1 &amp; #2</b>	<b>8am-3pm or 3-10pm</b>	<b>\$170.00</b>
<b>Concessions Fee</b>	<b>All Weekend</b>	<b>\$40.00</b>



### **Additional Rules and Information – All Other Field Allocation Rules and Policies Apply**

- The Town of Farragut reserves the right to close the natural turf fields in the case of inclement weather or wet field conditions (groups will not be charged for these hours). **All decisions made by Town staff are final.** If play continues after a Town representative has determined that fields are no longer playable due to inclement conditions, the sponsoring group will forfeit future tournament or club privileges.
- It is the club's responsibility to obtain field closure information. This can be obtained by calling the **Athletic Field Infoline at 865-966-2420 and Twitter: @ToFFieldUpdate**. The Infoline is updated on weekdays at 3 p.m. and by 8:00 a.m. on weekends and most holidays with field closure information.
- The Town of Farragut does not line or otherwise prepare fields for tournament play other than normal weekly maintenance. No maintenance, with the exception of field lining, can be done by clubs without prior approval of the Parks and Leisure Services Director or the Athletic and Park Coordinator.
- Specific rules apply for use and lining of synthetic turf fields. Please see attached rules.
- Deposit is due at time of reservation and remaining balance will be billed 7 days after tournament. **All deposits are non-refundable, except in the case of a cancellation due to weather where the entire tournament is "rained-out."**
- If your group wishes to offer some form of concession or sales at your event, then a staff member will outline the rules and regulations regarding sales and location at the time of the tournament acceptance.
- Fields will be mowed in accordance with the Town's regular mowing cycle unless discussed with Parks and Leisure Services Director or Parks and Athletics Coordinator at least 14 days in advance.
- Only one tournament/camp request per application
- Town staff will not be available to assist with the management or supervision of any group's tournament.
- No tents, trailers or any other temporary structures may be erected/used without prior approval by the Town of Farragut. Vehicles must stay in the designated parking areas and cannot be driven on trails.
- As the Town Parks are a public facility, no group may block admittance to the park at any time. No group shall, at any time, block access or control entry to any parking area, access drive, parking spaces, walk trail, playground, restroom or other common facilities at the park.
- Playing fields and spectator areas must be left free of refuse and trash must be placed in the trashcans or dumpster at the park. Tournament staff, participants or spectators should not set up tents, chairs, tables or any other items without prior approval from the Town staff and never in areas not appropriate for such activities (i.e. parking lot islands).
- No alcoholic beverages are allowed on Town property at any time.
- No banners or signs are allowed at the park with the exception of temporary directional or information signs with prior approval by Town staff.
- No items (i.e. clothing, tents, signs, etc.) should be attached to any light poles, trees, pavilions, etc.

- No grills, open flames, etc. in any areas other than the concession area approved by Town staff.
- Town may require that rental group hire Knox County officers if parking or traffic is perceived to be an issue.
- The Town of Farragut reserves the right to cancel a reservation in the event of a disaster or public emergency (as determined by the Town Administrator). In this event, the deposit will be refunded.
- Tournament/camp director is encouraged to book Town of Farragut hotels for out of town guests. Contact information attached.



**Release of Liability Waiver**

*In exchange for myself or those in my club being permitted to use the athletic fields, it is understood and acknowledged by my signature below that I and/or the individual members of the club have agreed that they will not hold the Town of Farragut liable for any loss or damage resulting from accidents or injuries sustained to person or property, or from theft of property which may occur during use of the facilities of the Town of Farragut.*

*By signing below, I acknowledge that I understand and/or have informed the club that will be using the facilities of the terms and conditions spelled out herein upon which the Town of Farragut has consented to the use of the facilities; and that I and/or the members of the organization have agreed to those terms and conditions and authorized me to sign on their behalf.*

*By signing below, I and/or those in my club agree that no person in the United States shall, on the grounds of race, color, national origin or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.*

*By signing below, I and/or those in my club agree that they will report any accidents, incidents or deficiencies with the physical facility during the event to the Town of Farragut staff person on duty or if staff is not present, will report the accident, incident or deficiency within 24 hours to the Human Resources Manager at the Farragut Town Hall, 865-966-7057.*

*By signing below, certify that I and/or my club have provided the Town of Farragut a 3rd party liability insurance policy, with a minimum of \$1,000,000 coverage, listing Town of Farragut as additional insured.*

***By signing below, I and/or those in my club declare compliance with the Tennessee General Assembly Public Chapter 148 ‘Tennessee Sports Concussion Law’ applying to both public and private schools and community recreational leagues, covering all sports, for children under the age of 18 that require a participation fee.***

***By signing below, I and/or those in my club declare compliance with the Tennessee General Assembly Public Chapter 325 ‘Sudden Cardiac Arrest Prevention’ applying to both public and private schools and community recreational leagues, covering all sports, for children under the age of 18 that require a participation fee.***

Name: _____	Organization: _____
Signature: _____	Date: _____



**Town of Farragut Tournament and Camp Application**

Date of Request: \_\_\_\_\_

Please Check One: \_\_\_\_\_ Tournament \_\_\_\_\_ Camp

Please Check One: \_\_\_\_\_ Non-Profit \_\_\_\_\_ For-Profit

Describe type of tournament or club (i.e., local, district, state, regional, etc.) \_\_\_\_\_

Name of Tournament/Camp: \_\_\_\_\_

Association/Affiliation: \_\_\_\_\_

Contact person: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (Daytime): \_\_\_\_\_ Phone (Cell): \_\_\_\_\_ Email: \_\_\_\_\_

Tournament Date(s): \_\_\_\_\_

Camp Date(s): \_\_\_\_\_

**Please list any members of your club that will have the authority to make any changes to tournament/camp requests. Town staff will only deal with the club contact person or those listed below to control your costs:**

1. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

2. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_



**Facilities Requested**

**Mayor Bob Leonard Park (Watt Road) - All Fields Are Lighted**

<b>❖ <u>Diamond (Skinned)</u></b>	<b><u>Date(s)</u></b>	<b><u>All Day/Half Day</u></b>
___ Upper (Skinned Infield (285' radius) - 65' & 70' bases) .....	_____	_____
___ Lower (Skinned Infield (275' radius) - 65' & 70' bases) .....	_____	_____
___ West (Skinned Infield (300' radius) - portable mound, 80' bases) .....	_____	_____
<b>❖ <u>Diamond (Baseball)</u></b>		
___ East Baseball..... (300' down the line; 325' alleys; 350' center field - 60'6" mound, 90' bases)	_____	_____
<b>❖ <u>Rectangular</u></b>		
___ Field 1 (Synthetic-180' x 360') .....	_____	_____
___ Field 2 (Synthetic-180' x 336').....	_____	_____
___ Field 3 (Bermuda-170' x 324').....	_____	_____
___ Field 5 (Fescue-120' x 220') .....	_____	_____
___ Field 6 (Fescue-120' x 220') .....	_____	_____
❖ Sand Volleyball Complex _____ .....	_____	_____
❖ Concession Bld. _____ .....	_____	_____
❖ Alternate concession area _____ (Location Must Approved by Town Staff)	_____	_____

**McFee Park (McFee Road) – Field is lighted**

❖ Rectangular _____ Field 1 (Bermuda-195' x 330').....	_____	_____
❖ Alternate concession area _____ (Location Must Approved by Town Staff)	_____	_____

**Other Information:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Tournament or Camp Payment**

Charge for Fields: \_\_\_\_\_

Charge for Concession Building: \_\_\_\_\_

Charge for Alternate Concession/Sales: \_\_\_\_\_

Total Tournament Cost: \_\_\_\_\_

Deposit Paid: \$150 or \$300 \_\_\_\_\_

Date: \_\_\_\_\_

Balance Due: \_\_\_\_\_

Date: \_\_\_\_\_

**Person Responsible for Billing**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Phone:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Other: \_\_\_\_\_

**Email:** \_\_\_\_\_

**Credit Card Information**

**Card Number:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_ **Sec. #:** \_\_\_\_\_

**Mailing Address Associated with Card:** \_\_\_\_\_

**Amount:** \_\_\_\_\_

\*Payments may be made in person, mailed or by phone.

\*The following credit cards accepted: VISA, MasterCard and Discover.

\*For phone payments, please call 218-3376.

TOWN OF FARRAGUT  
11408 Municipal Center Drive  
Farragut, TN 37934



## **Field Use Policies and Rules** **Mayor Bob Leonard Park Multi-Purpose Field #1 & #2 (Synthetic Turf)**

- Field Use Fee for Synthetic Turf field is \$30 per hour.
- Field available daily from 8:30am to 10pm March through October.
- From November through February, field is available Monday – Friday 8:30am-9pm and Saturday and Sunday from 8:30am-5pm.
- **For reservations on Friday, Saturday or Sundays after 5pm, reservations must be made by the previous Monday at noon.**
- **Field Closure** During periods of severe inclement weather (Severe weather such as thunder, lightning, tornado, hail) field closure may result as determined by the Town of Farragut Parks and Leisure Department personnel. Closure may also result from poor playing conditions or damage which could cause hazardous safety concerns for the public. It is the organization's responsibility to obtain field closure information. This can be obtained by calling the **Athletic Field Update Info-line at 865-966-2420 and Twitter: @ToFFieldUpdate**. The Info-line is updated daily at 3 p.m. and by 8 a.m. on weekends with field closure information. Signs will also be posted at the park indicating that field is closed.
- Should the field be closed due to poor conditions, maintenance, safety issues, etc. it is off limits to use by anyone. Failure to comply with this procedure may result in termination of present and/or future field use. Individual teams or participants using closed facilities will be considered representatives of the organization in which they participate.
- The use of alcoholic beverages and other narcotics is prohibited on Town of Farragut (TOF) property.
- **Organizations understand the Town of Farragut is not responsible for providing background checks on coaches and officials.** Organizations should conduct these within their guidelines.
- No organization may charge or require entrance or parking fees for events.
- No unauthorized vehicles may be driven on athletic field or paved trails. Vehicles must park in designated parking areas. Vehicles improperly parked will be towed.
- The Town of Farragut is not responsible for any personal property loss, damage to vehicles, etc.
- Organizations, except soccer groups, are expected to line/stripe the playing field to be used. Other maintenance will be provided by the Town of Farragut.
- Organizations that require specific sports marking lines, other than soccer, must use a temporary paint designed to be used on synthetic turf fields. The Town of Farragut and the manufacturer of the synthetic turf will only allow ***Pioneer Athletics Max Chalk or Quik Stripe and must be pre-approved by Town staff.***

- Organizations that require portable soccer goals, provided by TOF, to be moved for games or practices, must provide a minimum 48 hours notification prior to game or practice needed. This notification must be made by phone call to Parks and Leisure Services staff @ 966-7057.
- TOF does not provide temporary goals or other sports specific equipment.
- TOF will provide corner flags for soccer groups. If needed for games, minimum 48 hour notice is required for Parks and Leisure Services staff to install prior to games.
- A rules sign will be posted on-site, specific to use of synthetic turf field.
  - These rules include but are not limited to:
    - **NO chewing gum, candy, suckers, food, sunflower seeds, peanuts, etc..**
    - **NO sports drinks, carbonated drinks (coke, sprite, etc.)**
    - **NO smoking, chewing tobacco products**
    - **NO metal cleats**
    - **NO glass**
- Organizations may not use fields unless pre-scheduled. No drop-in use is allowed.
- Use of any peripheral items or equipment such as scoreboard controls or P.A. systems is permitted by special request only. All special requests must be made in advance.
- **All organizations are responsible for informing their members of current guidelines and rules. Organizations are expected to take reasonable measures to insure compliance during their events. Violations may result in the suspension or cancellation of that association's field use contract.**



## Town of Farragut Hotel/Motel Information

<b><u>Clarion Inn and Suites</u></b> (Formerly Baymont Inns and Suites) 11341 Campbell Lakes Dr. Farragut, TN 37934  Sales Group Manager: Keisha Langlois <a href="http://www.clarionhotel.com/hotel-knoxville-tennessee-TN690">www.clarionhotel.com/hotel-knoxville-tennessee-TN690</a>	(865) 671-1010	98 rooms
<b><u>Comfort Suites</u></b> 811 N Campbell Station Rd. Farragut, TN 37932  Sales Group Manager: Katie Patel <a href="http://www.comfortsuites.com/hotel-knoxville-tennessee-TN423">http://www.comfortsuites.com/hotel-knoxville-tennessee-TN423</a>	(865) 675-7585	85 rooms
<b><u>Country Inn</u></b> 805 N Campbell Station Rd. Farragut, TN 37932  Sales Group Manager: Katie Patel <a href="http://www.countryinns.com/knoxville_tn_west">www.countryinns.com/knoxville_tn_west</a>	(865) 675-9800	57 rooms
<b><u>Americas Best Value Inn &amp; Suites</u></b> (Formerly Econo Lodge) 11717 Campbell Lakes Dr. Farragut, TN 37934  Sales Group Manager: Harry Patel <a href="http://www.americasbestvalueinn.com/bestv.cfm?idp=2139">www.americasbestvalueinn.com/bestv.cfm?idp=2139</a>	(865) 288-3641	50 rooms
<b><u>Fairfield Inn &amp; Suites</u></b> 11763 Snyder Rd. Farragut, TN 37932  Sales Group Manager: Heather Buck <a href="http://www.marriott.com&gt;FairfieldInnbyMarriott&gt;Farragut">www.marriott.com&gt;FairfieldInnbyMarriott&gt;Farragut</a>	(865) 392-1122	90 rooms

**Hampton Inn & Suites**

(865) 966-0303

105 rooms

11340 Campbell Lakes Dr.  
Farragut, TN 37934

Sales Group Manager: Charity Wilson – (865) 539-4816

<http://hamptoninn3.hilton.com/en/hotels/tennessee/hampton-inn-and-suites-knoxville-turkey-creek-farragut-TYSTCHX/index.html>

**Holiday Inn Express**

(865) 966-2500

79 rooms

816 N Campbell Station Rd.  
Farragut, TN 37932

Sales Group Manager: Stacey Lang Wilson

<http://www.holidayinn.com/>

**Super 8**

(865) 675-5566

60 rooms

11748 Snyder Rd.  
Farragut, TN 37932

Sales Group Manager: Dianna Echols

<http://www.super8.com/>

**Staybridge Suites**

(865) 675-7829

101 rooms

11319 Campbell Lakes Dr.  
Farragut, TN 37934

Sales Group Manager: Tracy Porier

<http://www.staybridge.com/>