



Farragut Arts Council (Advisory) By-Laws – Updated 8/15

Article I: Purpose

1. Advise and assist the Town of Farragut, its citizens and its staff in artistic and cultural activities. The Farragut Arts Council shall support the Farragut Board of Mayor and Aldermen, the Town staff and the citizens of Farragut in achieving these goals.
2. Recommend annual and long-range Town goals to provide education in the arts, to promote appreciation and understanding of the arts and to increase the access to and the availability of the arts to citizens of the Town of Farragut.
3. Recommend special artistic and cultural programs and creative outlets that can be available to all citizens of the Town of Farragut.
4. Assist in the organization and presentation of artistic and cultural programs for the Farragut community.
5. Propose reasonable Town funding to initiate and/or maintain programs that will contribute to achieving the Town's artistic and cultural goals.
6. Assist in identifying grant opportunities and preparing grant proposals to help fund the Town's artistic and cultural programs and facilities.

Article II: Membership

1. The Farragut Arts Council voting members will be appointed by the Farragut Board of Mayor and Aldermen (FBMA). The FBMA can remove any member of the council by majority vote. Additionally, the Arts Council may appoint one (1) non-voting youth member by majority vote of the Arts Council.
2. Unless otherwise stated herein, the Farragut Arts Council shall have an unlimited membership. Terms of office shall be staggered in an approximate 50/50 balance to ensure continuity in membership.
3. Each voting member of the Farragut Arts Council shall serve a two year term with each term beginning July 1 and ending June 30 (for attendance purposes). Members may reapply for additional two year terms at the completion of their current term. In the event the membership gets out of a 50/50 balance, the FBMA may appoint one or two year terms to re-balance the membership. The non-voting youth member's term may be for one calendar year or less depending on the youth member's availability. The non-voting youth member may be removed from the council at any time by majority vote of the council.
4. At least 2/3 of the membership of the Farragut Arts Council shall be residents of Farragut.
5. Ad-hoc committees may be appointed by the chair of the Farragut Arts Council to serve for a short time for the purpose of a special event or project. Ad-hoc

committees may be comprised of community members outside of the council's membership.

Article III: Officers

1. The Farragut Arts Council shall elect, at its August meeting, from its voting membership, a chair, vice chair and secretary. These positions shall be voted in by the majority of the council. These positions shall serve for a term of one year and can be renewed for an additional year (two year term maximum). Following a second term, a period of one year must elapse before a person can serve another term in the same position.
2. The chair shall preside at all meetings, prepare agendas, appoint ad-hoc committees, present yearly goals and objectives and year-end reports to the FBMA and ensure compliance with bylaws.
3. The vice chair will serve as a temporary chair in the absence of the chair. In the event of the chair's resignation, the vice chair shall serve as chair until the next committee appointments. The vice chair will assist Town staff in presenting the council's financial reports and will head special projects as assigned by the chair.
4. The secretary shall prepare the minutes for all meetings and notify council members of meeting changes.

Article IV: Meetings and Attendance

1. Regular meetings shall be held on the first Tuesday of each month at the Farragut Town Hall.
2. All regular meetings of the council shall be open to the public.
3. A majority (one more than half) of the entire voting members of the council shall constitute a quorum. A quorum shall be present before any business is transacted.
4. All actions of the council shall be put before its members in the form of a motion, duly seconded and voted upon by members present for a quorum.
5. Voting shall be done by a show of hands. Members must be present at meetings to vote.
6. The council shall keep a record of its meetings, recommendations, findings and determinations. These records shall be public and maintained in the files of the Town of Farragut.
7. Art Council voting members serve at the pleasure of the FBMA. The term of any voting member shall expire on the third absence from committee meetings during the fiscal year. Voting members may seek reappointment by the FBMA.

Article V: Amendments

1. Bylaws of this Council may be amended by a majority vote of the council with final approval from the majority of the FBMA.