Request Tracker-Citizen Training

To get to the Request Tracker simply click on the Citizen Requests button on the homepage of the Town website at www.townoffarragut.org

- If the Citizen has an email address, they will need it to log their request into the Request Tracker System. Once the Citizen registers as a new user in Request Tracker, they should be able to check the status of their request, as long as they register using the same email address.

- The Citizen will log in and be able to ==check on the status== of their request or file a new request.

- To check on the status of your request click on "View Existing Requests" and a page will come up like below.
- You can view all open and closed requests.
- If you need to add a comment to your request click on "Add Comment"

- After clicking on "Add Comment" the below will pull up. It will also show you all the details pertaining to this particular request. Type in your comment and select "Submit"

- To file a new request just click on the category that applies to you. (Example: High Grass)

Farragut Strategic Plan •
Municipal Code •
Opinion Poll •
Parks & Leisure Services •
Park Survey •
Recreation •
Requests for Proposals •

I WANT TO...

CITIZEN REQUESTS

NOTIFY ME

SHOP FARRAGUT

GIS (MAPPING)

Use Request Tracker to report your concerns.

Return to list

Community Development and Codes	9 Forms
>> Abandoned Property	>> Right of Way Obstruction/Sign
>> High Grass/Weeds	>> Shrubs/Trees Blocking Street View
>> Illegal Signs	>> Trash/Debris on Private Property
>> Inoperable Vehicle	>> Trash/Debris on Public Property
>> Other	

Engineering	12 Forms
>> Curb Repair	>> Other
>> Drainage Concern	>> Resurfacing Issues/Requests
>> Drainage Culvert/Pipe Issues	>> Stormwater Concern
>> Driveway Curb Request	>> Street Lights
>> Erosion	>> Traffic Calming Request
>> Guardrail	>> Traffic/Pedestrian Signals

General Request/Question	2 Forms
>> General Question	>> General Request

Parks and Leisure Services	4 Forms
>> Other	>> Town Park/Fields Issue
>> Town Park Concern	>> Town Playground Equipment Concern

Public Works	10 Forms
>> Graffiti	>> Sidewalk Concern
>> Greenway Debris	>> Snow/Ice on Public Street
>> Loose or Broken Manhole Cover	>> Town Park Restroom Issues
>> Other	>> Tree Down on Town Property
>> Pothole	>> Unclean Town Premises

View Existing Requests

Internet | Protected Mode: On

- The Citizen will fill in their concern pertaining to the "high grass". The Brief Description of the problem and the Problem Location. They have the availability to upload a photograph if needed.
- The Citizen's information is automatically filled in.
- The Citizen will then submit his/her request.
- The Citizen can always come back to check the status at any time.
- The Citizen will get email updates as well.