

Farragut Museum Committee

Minutes of August 28, 2018 Meeting

Recorded by Gordon Michaels

Members Present

Dee Henning, Chair
Barbara Murphy, Vice Chair
Gordon Michaels, Secretary
Carolyn Coker
Libbie Haynes
Sam Liske, Student Member
Joyce Moran
Holly Nehls
Steve Stow
Linda Wimbrow

Absent

Carol Sinclair, Gift Shop Manager

Others Present

Julia Barham, Historic Resources Coordinator

1. **Call to order.** The meeting was called to order by Dee Henning at 1:37 p.m.

It was reported that Lou LaMarche has now officially resigned from the Museum Committee, leaving the Committee with a vacancy. Julia Barham explained that vacancies on the committee may be filled at any time during the year using the same procedure for appointing members at the beginning of the year, namely: application by interested parties followed by review and approval by the Board of Mayor and Aldermen (BOMA) at a regularly scheduled BOMA meeting.

Dee Henning led a discussion in which several members resolved to publicize the existence of the vacancy among Museum volunteers and to encourage interested parties to attend Farragut Museum Committee meetings so as to familiarize themselves with its purpose and functions.

2. **Approval of Minutes**

- a) The following motion was moved by Joyce Moran and seconded by Barbara Murphy: To approve the minutes of the June 26, 2018 meeting as amended. Motion carried unanimously.
- b) The following motion was moved by Gordon Michaels and seconded by Joyce Moran and seconded by Barbara Murphy: To approve the minutes of the August 14, 2018 meeting. Motion carried unanimously.

3. **Financial Report**

- a) **Museum and Gift Shop Accounts.** There was no financial status report available to be handed out at the meeting. It was orally reported that there was no unusual financial activity since the recent reporting period. Barbara Murphy noted that a significant expense is planned to occur on the Gift Shop accounts in the coming months for the purpose of restocking the sales inventory of the Shop.

b) **FY2019 Budget.** The FY2019 Budget was presented by Julia Barham. The total budget for 2019 is \$6,000 which is the same as the prior year's budget.

- The single largest expense item, \$950, is for a February (Black History Month) event involving a production of the Bright Star Touring Theatre. This theater group has appeared at this event in previous years and it was reported that their productions have been of high quality and were very well-attended.

It was moved by Dee Henning, seconded by Steve Stow, to approve the FY2018 Budget. Approved unanimously.

4. **Historic Resources Coordinator Report**

a. **FY2019 Committee Goals.** The Town of Farragut requires the Farragut Museum Committee to submit a set of goals at the beginning of each fiscal year. The previous year's goals were reviewed and additional goals were proposed and discussed.

- Steve Stow pointed out that the production of the Community History video was a significant on-going committee activity and that completion of that video should be listed as a 2019 goal.
- Linda Wimbrow initiated a discussion on opportunities for the Museum Committee to participate in local history-themed tourism events in a way that supports the goals and objectives of the Town's Tourism Coordinator.

A set of FY2019 Goals was prepared by amending the 2018 goals and is attached to these minutes.

Motion by Gordon Michaels, seconded by Linda Wimbrow: To approve the statement of FY2019 Goals for the Farragut Museum Committee, as amended and attached. Passed unanimously.

b. **Community History Video.** A subcommittee of the Farragut Museum Committee is interacting and providing input to Keith McDaniels, the filmmaker selected by the Town. Keith is proceeding according to plan and has completed many of the video interviews that are needed. Video interviews previously recorded by the Committee's Oral History project are not being used in this project due to insufficient audio quality.

The Town will sponsor a Hometown History Event, currently planned to occur in the February time frame in which the Community History video will be shown publicly for the first time.

c. **Quilt Show Reception February 15, 2019** A two day-long Quilt Show at the Town Hall is planned and will be co-sponsored by the Farragut Museum Committee. The Museum Committee's role is to provide refreshments for the reception on the first day, as reflected in the budget that was passed earlier in the meeting

5. **Other Business**

Discussion of the specific item listed in the agenda was deferred to the next meeting.

The Museum Committee will co-host a station at the Freaky Friday event on October 26. This is expected to entail handing out candy provided by the Town to 2,500 children in a two hour period. The Committee felt that the immediate issue was to increase the number of volunteers that we provide to better manage this workload. Several committee members expressed a tentative interest in volunteering and Barbara Boyd will discuss the event with other Museum and Gift Shop volunteers who are not on the committee to try to develop an even broader base of participation.

It was noted that an article about the Museum's current exhibit appeared in the recent issue of the Farragut Today magazine, as did a second article on the history of Concord that drew upon photographs in the Museum's collection, as provided by Julia Barham.

6. Committee Reports

The challenge of covering all the monthly slots in the Docent and Gift Shop schedules was briefly discussed in a general way.

7. **Adjournment** The meeting was adjourned at about 2:40 p.m.

Next Meeting: Tuesday, September 25, 1:30 PM