

Farragut Museum Committee
Minutes
June 28, 2016

Members Present:

Steve Stow, Chairman
Dee Henning, Vice Chair
Carolyn Sinclair, Gift Shop Manager
Joyce Moran, Secretary
Carolyn Coker
Loretta Bradley
Lou LaMarche

Absent:

Jack Haines
Libbie Haynes

Others Present:

Julia Barham, Museum Coordinator

1. **Call to Order:** The meeting was called or order by Chairman, Steve Stow at 1:35 pm.

The Agenda was approved as presented. Ms. Barham announced that Gordon Michaels has been accepted as a member of the Museum Committee and will be invited to attend the August meeting.

2. **Approval of Minutes:**

- a. The minutes for the May 24, 2016 meeting were approved as corrected. (Minutes corrected on page 2 to reflect the date for the next meeting is June 28, 2016 instead of May 24, 2016.) Motion by Lou LaMarche, seconded by Dee Henning.

3. **Financial Report:**

- a. Museum Account: Ms. Barham reported on the following: Museum Savings Balance - \$44,534.43; Museum Checking Balance - \$3,645.88. Discussion regarding Revenue and Expenditures.
b. Gift Shop Account: Ms. Sinclair reported the following: Gift Shop Savings Balance: \$13,758.53.

Motion to approve the Finance Report by Dee Henning, seconded by Lou LaMarche.

4. **Museum Coordinator's Report:**

a. Upcoming Exhibits:

- "Timeless Toys" Exhibit is scheduled for August 22nd through December 30th. Mr. LaMarche is loaning toys for this exhibit as well as the toys owned by the Museum. Ms. Henning added that Mrs. Click will have dolls available for display. This exhibit will be opened for the "Friends of the Farragut Museum" on Friday, August 19, 2016, from 5:00 pm to 7:00 pm. Volunteers for that evening are as follows: Steve Stow will cover the Museum; Dee Henning and Joyce Moran to serve food; Carolyn Coker and Loretta Bradley will cover the Gift Shop. Volunteers for food preparation are to arrive by 4:00 pm.

"Fashion Through the Ages" will be scheduled early January 2017 through July or August 2017, depending on the availability of the Smithsonian Exhibit. Hats and clothing will be on display.

Smithsonian Exhibit – "Roots of Wisdom: Native Knowledge Shared Science" will be available July or August 2017, and will run for ten (10) weeks. Our Christmas Season Exhibit will follow.

b. "Friends of the Farragut Museum":

Letters and Membership Form will be mailed July 7th. Donors of \$100 or above will receive a gift card for their "welcome" gift. This year, the gift will be the Farragut Museum Anniversary Cookbook.

The Membership Committee is scheduled to meet on July 19th, 2:00 pm to discuss the Business/Corporate Membership.

Discussion regarding Memorial Gift Acknowledgment. The donor will receive a "Friends of the Museum" membership for that year.

c. Newsletter:

- Ms. Barham reported that she will be responsible for the newsletter which will be prepared quarterly and emailed to members..

5. Committee Reports:

a. Docent/Gift Shop Host Schedule

- Museum Docents – Ms. Barham reported that Libbie Haynes has fallen. She and/or Carol Sinclair will follow up regarding the July Docent Schedule.
- Gift Shop Hosts – Carol Sinclair distributed the Gift Shop Schedule.

Julia Barham and Arlene Higginbotham will work on future schedules.

b. Empathy – Ms. Henning to send a card to Libbie Haynes; and a card to Barbara Pelot, whose daughter died.

c. Black History Event – Ms. Bradley has contacted the “Bright Star Touring Theatre” to present a program “Creative Knowledge Through Drama and Art” at a cost of \$700. Motion by Lou LaMarche to increase this amount to \$700 for this event.

Ms. Bradley suggested sending publicity notices to community, schools, Big Brothers and Big Sisters. She reported a young child, who has cancer, Christopher Mason, had visited the Museum when she was a docent. Ms. Bradley suggested honoring a child with cancer, i.e. Christopher Mason. Carol Sinclair offered to provide a coloring book from the gift shop, send the child a card and invite him back. Ms. Bradley to send card from the Museum Committee and have those on the July 4th float sign the card.

Discussion to increase this amount to \$900 to cover any additional expenses for the program. Lou LaMarche modified the motion to approve \$900 for the Black History Event. Seconded by Carol Sinclair. Motion approved with one abstention.

d. Oral History – Steve Stow reported that June Lindsay had been interviewed. She was born and grew up in Concord.

e. 4th of July Parade – Mr. LaMarche stated that everything is ready for the Float. Mr. Yates will have the flatbed ready. Volunteers for the float will meet June 29th and finish everything on June 30th. Mr. LaMarche thanked all those who worked on the Float. Mr. LaMarche has the \$200 check for Corey Seale and \$300 check for the Holloway Sisters.

Discussion regarding transportation from Ingles to the High School on July 4th. Mr. Stow volunteered to be at the old Ingles by 7:30 am and transport those riding on the Float to the Farragut High School by 8:00 am.

The Float will be disassembled on Tuesday, July 5th and taken to the Dimmick House.

Discussion regarding the Civil War Float (ship) and the Holloway Sisters Music – conflicting themes. Discuss for next year.

Consensus to approve all reports submitted.

Next Meeting:

The next Farragut Museum Committee meeting is scheduled for Tuesday, August 9, 2016.

Adjournment:

Meeting adjourned at 3:02 pm.

Respectfully submitted,

Joyce Moran, Secretary