

**Farragut Museum Committee  
Minutes  
March 22, 2016**

**Members Present:**

Steve Stow, Chairman  
Dee Henning, Vice Chair  
Carolyn Sinclair, Gift Shop Manager  
Loretta Bradley  
Libbie Haynes  
Lou LaMarche  
Carolyn Coker

**Absent:**

Jack Haines  
Joyce Moran, Secretary

**Others Present:**

Julia Barham, Museum Coordinator

1. **Call to Order:** The meeting was called or order by Chairman, Steve Stow at 1:30 pm.

Discussion re Betty Sisco attending Membership Meeting.

2. **Approval of Minutes:**

- a. The minutes for the February 23, 2016 meeting were approved by motion by Lou LaMarche and seconded by Carolyn Coker.

3. **Financial Report:**

- a. Museum and Gift Shop Accounts – Motion approved to accept report. Carolyn Sinclair reviewed income received this past month. She requested account information be provided by month. Discussion of increased revenue due to Gift Shop updates. Discussion re TO shirts and hats that we could sell in Gift Shop as well as items given from the Town to the Gift Shop after Volunteer Banquet.

Committee discussed large gift shop balance and saving money in case it was needed for the updates. Savings could be used for the 3<sup>rd</sup> Gallery updates. Question: How much did total Gift Shop Update Cost? Motion to approve Gift Shop Account by Loretta Bradley; seconded by Dee Henning.

4. **Museum Coordinator's Report:**

- a. **Upcoming Exhibits:**

- Star Children's Theater – Sunday, April 24, 2016 (2:00 pm): The program is "Jack's Adventures in American History". Julia will purchase snacks at Costco's for the children.
- "Fashion Through the Ages Exhibit".
- Christmas Exhibit – Mrs. Click's Dolls – to be followed up

5. **Committee Reports:**

- a. Docent/Gift Shop Host Schedule
- Museum Docents – Libbie Haynes distributed the April schedule.
  - Gift Shop Hosts – Carol Sinclair will contact volunteers for the April schedule..

Mary Lane McGinnis, one of our new volunteers, has stopped attending. New docents/volunteers are still needed. Discussion re running another ad in the Farragut Press. Include as an Agenda item for April.

- b. Empathy – Dee Henning sent a card to Barbara Beeler.
- c. Hospitality – No report.
- d. Oral Histories – No report.
- e. Black History Event – "Thank You" note received from the Arts Council. Loretta expressed appreciation for their help. Discussion on the great food.
- f. 4th of July Parade – Lou reported that the smoke stacks are painted, bases ready to assemble, wheel has been received. Lou will schedule a time to complete float.

Motion to approve all reports submitted by Loretta Bradley and seconded by Lou LaMarche.

**Next Meeting:**

The next Farragut Museum Committee meeting is scheduled for Tuesday, April 26, 2016, at 1:30 pm.  
Agenda items to include: New Museum color and signage; signs for float and/or truck.

**Adjournment:**

After a motion was made, seconded and carried, the meeting adjourned.

Respectfully submitted,

Julia Barham, Coordinator  
Transcribed by: Joyce Moran, Secretary

**Membership Committee Meeting**  
**March 22, 2016**

The Membership Committee met regarding the Membership Program Changes. The new "Membership" program will take effect July 1, 2016. The consensus of the Committee is to change from a "Membership" to "Friends of the Farragut Museum".

Proposed membership Levels and Amounts:

1. Student - \$25 – Receive Quarterly Newsletter
2. \_\_\_\_\_ \$50 – Listing in Museum Annual Report
3. \_\_\_\_\_ \$100 – All of the above plus:
  - a. Public listing by name in Farragut Museum
  - b. Meet and Greet with Special Guests and Speakers
  - c. Welcome Gift
4. \_\_\_\_\_ \$250 – All of the above plus:
  - a. Personal Museum Tour
  - b. Name listed in special Ad in newspaper annually
5. \_\_\_\_\_ \$500 or Above
  - a. One-Time 30% discount on total purchase in the Museum Gift Shop
  - b. Special recognition for Donation in Museum Annual Report

Consensus of those present to accept the concept.

All Members will Receive:

- a. Subscription to Quarterly Online Newsletter
- b. Members Only Exhibit Previews with Refreshments
- c. Car Window Cling
- d. Notification of Special Events
- e. Your Donation is Tax Deductible

**Notes:** Add in Memoriam Section: School Teachers receive a 10% Discount; Does your employer match donations? Rates are for Annual Contributions.

Next Meeting: Tuesday, April 26, 2016, immediately following the Museum Committee Meeting.

Meeting adjourned.