



TOWN OF FARRAGUT  
FARRAGUT / KNOX COUNTY  
JOINT EDUCATION RELATIONS COMMITTEE  
TOWN HALL BOARD ROOM  
TUESDAY, MARCH 1, 2016  
4:00 PM

1. Call to order
  
2. Approval of Minutes
  - a. January 5, 2016
  
3. Teacher Appreciation Program
  
4. Youth Member Program Update
  
5. Follow Up Discussion on School Grants
  
6. Education Relations Committee Strategic Plan
  
7. Adjournment

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**11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057**  
**WWW.TOWNOFFARRAGUT.ORG**

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**MINUTES**  
**FARRAGUT / KNOX COUNTY SCHOOLS**  
**EDUCATION RELATIONS COMMITTEE**  
**JANUARY 5, 2016**  
**4:00 PM**  
**TOWN HALL BOARD ROOM**

**Committee Members Present:**

Carla Werner, Drew Carson, Tony Carasso

**Committee Members Absent:**

Kristen Pennycuff-Trent

**Staff Present:**

Gary Palmer, Jenn Hatmaker

**Call to Order**

Vice Chair Werner called the meeting to order. A quorum was declared.

**Approval of the Minutes**

Mr. Carasso moved to approve the November 3, 2015 minutes. Mr. Carson seconded the motion. Motion passed.

**Discussion of How Annual Contribution to the Schools is Calculated**

Mr. Carasso discussed how the town contributions to the Farragut area schools were calculated and divided. Mr. Palmer took an action item to discuss the contributions with Town Administrator David Smoak.

**Youth Member on Town Committees**

Mr. Palmer stated that the charters have been approved by the Board and are awaiting mayoral signature. The Education Relations Committee is ready to move forward with our student selection process pending signature from the mayor. Committee members discussed student selection and determined it would be better to let each committee choose the student representative from the applicants.

Mr. Carasso moved to adjourn. Mr. Carson seconded the motion. All voted in favor.

Next meeting Tuesday, March 1, 2016 at 4 PM in the Town Hall Board Room.



**Town of Farragut Education Relations Committee**

**Strategic Plan 2011-2012**

Approved February 7, 2012

## **History**

The Education Relations Committee (ERC) was chartered by the Town of Farragut in September 2009 and had various activities through early 2011. ERC members appointed for the 2011-2012 term nevertheless found a committee without clear direction and goals. There were many ideas for actions to support and improve schools in Farragut, but a cohesive framework to organize and set priorities was missing.

The 2011-2012 ERC agreed to model other Town committees through the generation of a Strategic Plan. The plan will offer a cohesive direction such that the 2011-2012 and future ERC's will not struggle to identify their Mission, Values, Principles, Issues, Goals, and Objectives.

## **Mission**

*To create and maintain a forum for dialogue with Farragut schools, build a consensus on the needs of the schools and convey that information to Farragut Board of Mayor and Aldermen (BOMA), citizens and businesses in ways that will foster community support for our schools.*

## **Values/Principles**

### **Excellence**

Great schools are a foundation to great communities.

### **Innovation**

Help Farragut schools identify innovative measures to obtain to achieve their needs.

### **Communication**

Provide feedback to the schools, the Town of Farragut and the community concerning opportunities for improving the quality of education being provided.

### **Teamwork**

Work together with Farragut schools in a collaborative manner with a common vision and purpose.

### **Problem Solving**

Strive to find practical and effective solutions to achieve the desired high quality education in Farragut schools.

## **Strategic Issues 2011-2012**

### **Funding**

1. There is a false perception that the Farragut schools have all the resources they need.
2. No Title 1 funds follow NCLB students who transfer into the Farragut schools.
3. There is a significant need for more computers and computer labs at the schools.
4. There are inadequate funds to provide for professional development of faculty.
5. Physical facilities are aging and need upgrading.

## **School Districting / Assignments**

1. District allocation for students.

## **Security / Safety**

1. Lighting at Farragut High, Farragut Intermediate and Farragut Primary schools is inadequate.
2. Sidewalk access to Farragut Primary from Campbell Station is non-existent and unsafe.

## **Strategic Goals and Objectives**

1. Goal: Establish dialogue with school administration and community.
  - a. Objective: Improve communication with the schools by having monthly contact with principals of each school by a member of the ERC.
  - b. Objective: Sponsor and/or attend public forums to educate community members of school needs.
2. Goal: Increase funding and support for schools.
  - a. Objective: Collaborate with the Economic Development Committee and meet with the Farragut Business Alliance on ways Farragut businesses can provide financial assistance and donated service to the schools and provide internships for students.
  - b. Objective: Meet with service organizations and request assistance to meet school needs.
  - c. Objective: Work with local newspapers to communicate with the community concerning needs of the schools and the importance of maintaining excellent schools in our community.
  - d. Objective: Utilize the town website and encourage Farragut schools to use their websites to identify specific school needs.
  - e. Objective: Communicate with the Town of Farragut Board of Aldermen concerning school needs and request an increase the amount of financial support provided to the schools.

## **Performance Measures & Desired Outcome**

Performance measures used to evaluate the achievement of Goals and Objectives are:

1. Maintain a record of contacts by committee members with school principals.
2. Report on contacts made with businesses and service organizations requesting support.
3. Report on feedback and support obtained from businesses and service organizations.
4. Document newspaper stories and other communications with the community concerning school needs.
5. Obtain agreement from the Town of Farragut to significantly increase the town's financial support to the schools.
6. Obtain feedback via a Citizens Survey concerning the role of the Town of Farragut relating to Farragut schools.