



TOWN OF FARRAGUT  
FARRAGUT / KNOX COUNTY  
JOINT EDUCATION RELATIONS COMMITTEE  
TOWN HALL BOARD ROOM  
TUESDAY, OCTOBER 4, 2016  
4:00 PM

1. Call to order
  
2. Approval of Minutes
  - a. August 2, 2016
  
3. Principal for a Day
  
4. Review Any Actions Items
  
5. Adjournment

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MINUTES  
FARRAGUT / KNOX COUNTY SCHOOLS  
EDUCATION RELATIONS COMMITTEE  
AUGUST 2, 2016  
4:00 PM

**Committee Members Present:**

Kristen Pennycuff-Trent, Carla Werner, Tony Carasso, LeAnn Trotter

**Committee Members Absent:**

Drew Carson

**Staff Present:**

Gary Palmer, Jenn Hatmaker

**Guests:**

Ben Pounds, FarragutPress

**Call to Order**

Chair Pennycuff-Trent called the meeting to order.

**Approval of the Minutes**

Ms. Werner moved to approve the June 7, 2016 minutes. Mr. Carasso seconded the motion. Motion passed.

**Election of Officers**

- a. Chair: Ms. Werner nominated Ms. Pennycuff-Trent; no other nominations were presented; Ms. Pennycuff-Trent is the committee Chair.
- b. Vice-Chair: Ms. Trotter nominated Ms. Werner; no other nominations were presented; Ms. Werner is the committee Vice-Chair.
- c. Secretary: Mr. Carasso nominated Mr. Carson; no other nominations were presented; Mr. Carson is the committee Secretary.

### Education Relations Committee Liaisons to Schools

Chair Pennycuff-Trent reviewed the role of the committee liaison to the schools.

The committee selected the liaisons to the schools:

- a. Farragut Primary School: Chair Pennycuff - Trent
- b. Farragut Intermediate School: Chair Pennycuff – Trent
- c. Farragut Middle School: Mr. Carasso
- d. Farragut High School: Mr. Carson
- e. Hardin Valley Academy: Ms. Werner

### Education Relations Committee Liaisons to Other Committees

Mr. Palmer stated that at the last Education Relations Committee (ERC) meeting, Economic Development Committee (EDC) member Naoko Blue visited the meeting. Ms. Blue and the ERC members discussed having a member of the ERC speak with the Farragut Business Alliance and the EDC. Chair Pennycuff-Trent asked for volunteers to attend the FBA and EDC meetings. Mr. Palmer stated that he will ask the FBA and the EDC for their thoughts on having an ERC liaison attend the meetings.

### Teacher Appreciation Program

Mr. Palmer reviewed the committee's discussion of the program:

- The committee discussed awarding the teachers selected by Knox County as Teacher of the Year
- Seventeen teachers were selected by Knox County as Teacher of the Year from the five schools that service Farragut
- The committee discussed awarding \$500 to each teacher that Knox County selected as Teacher of the Year from the schools that service Farragut; the total award amount would be \$8,500 for the 17 teachers (\$500 per teacher)

Mr. Palmer stated that he spoke with Parks and Leisure Services Director Sue Stuhl about presenting the awards at the annual committee banquet; the banquet is at capacity with no additional seating available. Mr. Palmer stated that he can draft a memo to Town Administrator David Smoak once the committee decides how to structure the program. Mr. Palmer stated that the Board of Mayor and Aldermen will have to approve the program. Chair Pennycuff-Trent stated that she can present the program details to the Board once it is completed.

### Adoption of the 2016-2017 Committee Strategic Plan

The draft of the 2016-2017 Education Relations Committee Strategic Plan was presented to the committee. Mr. Carasso moved to approve the plan; Ms. Werner seconded the motion; all voted in favor. The 2016-2017 Education Relations Committee Strategic Plan was approved.

### Charter Amendment: Committee Meeting Schedule

Mr. Palmer stated that at the last committee meeting, the committee discussed changing the committee meeting dates to every other month. Mr. Carasso moved to approve the charter amendment. Ms. Werner seconded the motion. All voted in favor; motion passed.

### Review Any Actions Items

No committee action items were presented.

Mr. Carasso moved to adjourn. Ms. Werner seconded the motion. All voted in favor.

**Next meeting Tuesday, October 4, 2016 at 4 PM in the Town Hall Board Room.**