



FARRAGUT / KNOX COUNTY SCHOOLS
EDUCATION RELATIONS COMMITTEE
BOARD ROOM
TUESDAY, SEPTEMBER 4, 2018
4:00 PM

1. Call to order

2. Approval of Minutes
 - a. August 7, 2018

3. Review of Committee Strategic Plan and Goals

4. Any Other Business

5. Adjournment

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MINUTES
FARRAGUT / KNOX COUNTY SCHOOLS
EDUCATION RELATIONS COMMITTEE
AUGUST 7, 2018
4:00 PM

Committee Members Present:

Cathy Pierce, Kristen Pennycuff-Trent, LeAnn Trotter, Nancy Wentz

Committee Members Absent:

Alice Thornton

Staff Present:

David Smoak, Jenn Hatmaker

Guests

Alderman Louise Povlin

Call to Order

Meeting was called to order by the 2017-2018 Chairperson, Kristen Pennycuff-Trent.

Approval of the Minutes

The minutes of the June 05, 2018 meeting were read and approved.

Introduction of New Members

Two newly appointed members of the committee were introduced – Nancy Wentz and Cathy Pierce. The two newly appointed members are replacing Tony Carasso and Carla Werner who served on the committee for the maximum of two terms.

Election of Officers

- a. Chairman: LeAnn Trotter nominated Nancy Wentz to serve as chairperson. Kristen Pennycuff-Trent seconded the motion. All voted in favor; motion passed.
- b. Vice-Chairman: Nancy Wentz nominated Alice Thornton to serve as vice-chairperson. Kristen Pennycuff-Trent seconded the motion. All voted in favor; motion passed.
- c. Secretary: Nancy Wentz nominated LeAnn Trotter to serve as secretary. Cathy Pierce seconded the motion. All voted in favor; motion passed.

Appointment of Youth Representative

Alderman Louise Povlin explained to the new committee members about the discussions and work that the committee has done toward the possibility of a future Mayor's Youth Council for the Town of Farragut.

Currently, eight of the Town's volunteer committees allow for a youth member to serve as a non-voting member.

Two students applied to serve for the 2018-2019 year on the Education Relations Committee. Their applications were distributed to the committee members for consideration. Following a discussion of each candidate's qualifications, the committee voted. Kristen Pennycuff-Trent moved to appoint Alisha Soni as the youth representative on the Education Relations Committee. Nancy Wentz seconded the motion. All voted in favor. Alisha Soni, a Farragut High School Junior, was appointed as the Education Relations Committee youth representative for the 2018-2019 year. Jenn Hatmaker will contact Alisha Soni regarding her appointment.

Overview of Committee Mission, Vision and Goals

Jenn Hatmaker distributed copies of the committee charter and reviewed the schools needs list on the Town website. The committee discussed the charter and the committee's work and involvement during the past year including the Farragut High School Food Drive for the Love Kitchen, collaboration with all the Farragut schools, the long term and short term school needs, grant distribution to each of the four public schools, the Outdoor Classroom, work on the proposed 5th grade Farragut Travelling Museum, and work on establishing an 8th grade enrichment program.

Jenn Hatmaker reviewed the long-term committee strategic plan that was adopted in 2016 and will send an electronic copy to the committee members to review.

School Liaison Assignments

The following school liaison assignments were made for the 2018-2019 school year:

- Farragut Primary School – Cathy Pierce
- Farragut Intermediate School – Kristen Pennycuff-Trent
- Farragut Middle School – LeAnn Trotter
- Farragut High School – Nancy Wentz

Jenn Hatmaker informed the committee that this fall the Introduction to Farragut program has partnered with the Farragut Primary School as the volunteer project for the class participants.

Any Other Business

LeAnn Trotter passed around a congratulations card for the newly assigned Farragut Intermediate principal for the committee to sign. LeAnn Trotter also passed a letter of appreciation for service on the committee for Carla Werner and Tony Carasso and card for Hyatt Christenberry for each committee member to sign.

Nancy Wentz called a special called meeting to discuss the committee strategic plan and goals. The special called meeting will be on Tuesday, September 4, 2018 at 4pm.

Adjournment

Meeting was adjourned.

The next committee meeting will be Tuesday, September 4, 2018 at 4 PM in the Town Hall Board Room.

Respectfully submitted,
LeAnn L. Trotter, Secretary



Town of Farragut Education Relations Committee

Strategic Plan 2016-2017

Adopted August 02, 2016

History

The Education Relations Committee (ERC) was chartered by the Town of Farragut in September 2009. Subsequent ERC members found a committee without clear direction and formal goals. There were many ideas for actions to support and improve schools in Farragut, but a cohesive framework to organize and set priorities was missing.

The ERC agreed to model other Town committees through the generation of a Strategic Plan. The plan will offer a cohesive direction such that future ERC members will not struggle to identify their Mission, Values, Principles, Issues, Goals, and Objectives.

Mission

To create and maintain a forum for dialogue with Farragut schools, build a consensus on the needs of the schools and convey that information to Farragut Board of Mayor and Aldermen (BOMA), citizens and businesses in ways that will foster community support for our schools.

Values/Principles

Excellence

Great schools are a foundation to great communities.

Innovation

Help Farragut schools identify innovative measures to obtain to achieve their needs.

Communication

Provide feedback to the schools, the Town of Farragut and the community concerning opportunities for improving the quality of education being provided.

Teamwork

Work together with Farragut schools in a collaborative manner with a common vision and purpose.

Problem Solving

Strive to find practical and effective solutions to achieve the desired high quality education in Farragut schools.

Strategic Issues 2016-2017

Funding

1. There is a false perception that the Farragut schools have all the resources they need.
2. No Title 1 funds follow NCLB students who transfer into the Farragut schools.
3. There is a significant need for more computers and computer labs at the schools.
4. There are inadequate funds to provide for professional development of faculty.
5. Physical facilities are aging and need upgrading.

Security / Safety

1. Lighting at Farragut High, Farragut Intermediate and Farragut Primary schools is inadequate.

Strategic Goals and Objectives

1. Goal: Establish dialogue with school administration and community.
 - a. Objective: Improve communication with the schools by having monthly contact with principals of each school by a member of the ERC.
 - b. Objective: Attend Intro to Farragut class to educate community members of school needs.
 - c. Objective: Encourage attendance at the ERC meetings by a school official in order to continue the open dialogue.
2. Goal: Continue the pursuit of funding and outside support for schools.
 - a. Objective: Collaborate with the Economic Development Committee and meet with the Farragut Business Alliance on ways Farragut businesses can provide financial assistance and donated service to the schools and provide internships for students.
 - b. Objective: Meet with service organizations and request assistance to meet school needs.
 - c. Objective: Utilize the town website and encourage Farragut schools to use their websites to identify specific school needs.
 - d. Objective: Communicate with the Town of Farragut Board of Aldermen concerning school needs.

Performance Measures & Desired Outcome

Performance measures used to evaluate the achievement of Goals and Objectives are:

1. Maintain a record of contacts by committee members with school principals.
2. Report on contacts made with businesses and service organizations requesting support.
3. Report on feedback and support obtained from businesses and service organizations.
4. Document newspaper stories and other communications with the community concerning school needs.